



**SABUGO ALTECH-CONNECTION
LIMITED**

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Sabugo Overseas Skilled Workers Export

Company Profile



ABOUT US

- SABUGO stands at the forefront of the global labour market as a dynamic, registered, and certified recruitment and placement agency. We take pride in what we do - connecting people to opportunities, and we do it with passion and precision.
- We excel in identifying top-tier talent, both skilled and unskilled, and seamlessly integrating them into optimal job roles across the globe. Our collaborative approach allows us to partner with international entities, enhancing organizational capacity worldwide.
- Specializing in forging robust connections, we bridge the gap between professionals and the international sectors that need them. Our commitment to this synergy ensures growth and success, making us a trusted partner in the global labour market.
- At SABUGO, we don't just provide a service, we create opportunities, build careers, and change lives. Our joy comes from seeing our candidates thrive in their new roles, knowing that we played a part in their journey.

MEET OUR SENIOR TEAM



Mr. David Mwangi Njuguna

Chief Executive Officer

- Mr. David is a deeply committed professional and community servant, making him an invaluable asset to our team at SABUGO. His dedication to Architecture and his commitment to community service are some of his virtues of a true leader and runs various charitable activities.
- Mr. David Njuguna holds a Bachelor Degree in Computer Science from Kibabii University. His professional journey has seen him work with several prestigious firms, including Adventis Limited, Symbion International, Plence International, and Conte Designs, gaining a wealth of experience and honing his skills.

MEET OUR SENIOR TEAM



Mrs. Mary Gichorio, CPA, CPS

Chief Financial Officer

- Mrs. Mary , a seasoned professional in finance and administration, brings over 7 years of experience to our senior management team at SABUGO. She currently serves as a Director at Broadview Consultants Limited and a Partner at Amu & Associates Certified Public Secretaries.
- Mary holds a Master's degree in Business Administration with a Finance option from USIU. She is a Certified Public Accountant (CPA), a Certified Public Secretary (CPS), a practicing company secretary, a governance auditor, a certified professional mediator, and a registered tax agent with the Kenya Revenue Authority. In addition to her professional roles, Mary is a member of the Nomination Committee at Safaricom SACCO Limited.
- Mary's extensive experience, leadership skills, and dedication to her field make her an invaluable asset to our team at SABUGO. Her contributions are instrumental in our mission to connect both skilled and unskilled workers with international opportunities.

OUR VALUES

- **TRUST & COLLABORATION:** At SABUGO, we don't just build partnerships; we cultivate relationships rooted in trust and collaboration. Our commitment to diversity and mutual respect is unwavering, and we hold ourselves to the highest professional and ethical standards. We firmly believe that together, we can shape a future that's not just better, but extraordinary.
- **EQUAL OPPORTUNITIES:** We don't just talk about equality; we live it. We are passionately committed to providing equal opportunities to all, regardless of gender, race, tribe, religion or social status. We believe that everyone deserves a chance to shine in their chosen field, and we're here to make that happen. With us, equal economic opportunities aren't a promise; they're a guarantee.
- **INTEGRITY AND SUSTAINABILITY:** At SABUGO, integrity isn't optional; it's essential. We approach every interaction with honesty and transparency, holding ourselves to the highest standards. But we don't stop there. We actively seek partnerships that promote sustainable solutions, contributing to a future where prosperity is shared by all.

JOB CATEGORIES

- **ENGINEERING:** We provide opportunities for Civil Engineers, Mechanical Engineers, Electrical Engineers, and more.
- **HEALTH & MEDICINE:** We connect job seekers with roles such as Nurses, Lab Technicians, Homecare Assistants, and Caregivers.
- **CONSTRUCTION:** We offer opportunities for Casual Labourers, Construction Managers, Site Engineers, and more.
- **FINANCE & ADMINISTRATION:** We cater to professionals such as Accountants, Human Resources Professionals, and Administrative Assistants.
- **TRANSPORT & LOGISTICS:** We have roles for Drivers, Porters, and other logistics personnel.
- **SECURITY & DOMESTIC SERVICES:** We provide opportunities for Security Guards, Domestic Workers, and Cleaners.
- **HOSPITALITY:** We offer a range of roles in the hospitality sector, including Chefs, Hotel Managers, Waitstaff, and Housekeeping Staff.

APPLICATION & PLACEMENT PROCESS

- At SABUGO, we take pride in our meticulous recruitment process, designed to ensure that we provide employers with the most qualified and reliable candidates. We conduct thorough background checks and vetting, and authenticate all documentation, ensuring the credibility and trustworthiness of our candidates.
- Our sourcing strategy is targeted and effective. We collaborate with relevant training institutions, such as the National Youth Service and National Training Colleges, to connect with highly trained individuals ready to make a significant impact in their respective fields.
- With office locations in Nairobi and Kisii, and plans to expand into Malaba, Mombasa, Kakamega, Kitale and Machakos, we have a broad reach across key regions, enabling us to tap into a diverse pool of talent. Our network and numerous on-the-ground contacts enhances our ability to meet diverse needs of employers.

APPLICATION & PLACEMENT PROCESS

- We conduct interviews by panels, ensuring a comprehensive evaluation of each candidate's skills and potential. Moreover, we believe in the importance of aligning our candidates with the values and mission of SABUGO. To this end, we provide additional training to ensure that every candidate we place not only meets the job requirements but also understands and embodies what SABUGO stands for.
- Choosing SABUGO means choosing a partner committed to delivering quality, reliability, and excellence in every placement.

APPLICATION & PLACEMENT PROCESS

- 1. EXPLORE OPPORTUNITIES:** Begin by visiting our website to explore the diverse job opportunities available and understand their respective requirements. Ensure your documents are ready and up-to-date.
- 2. SUBMIT APPLICATION:** Register on our platform and submit your application, including all necessary documents. At this stage, we conduct thorough vetting and background checks to ensure the credibility of all our applicants.
- 3. TRAINING & INTERVIEW:** Once your application is accepted, you will undergo additional training to understand what SABUGO stands for and to prepare you for your role.
- 4. ACCEPTANCE & DOCUMENT AUTHENTICATION:** Upon successful completion of the interview with your potential employer, you will receive an acceptance letter. Our staff will then assist you in processing and authenticating essential documents, including your medical report, Visa, and Air ticket.
- 5. TRAVEL & PLACEMENT:** Upon completion of all processes, you will travel to your job location and commence your employment, equipped with the necessary skills and understanding of our values.

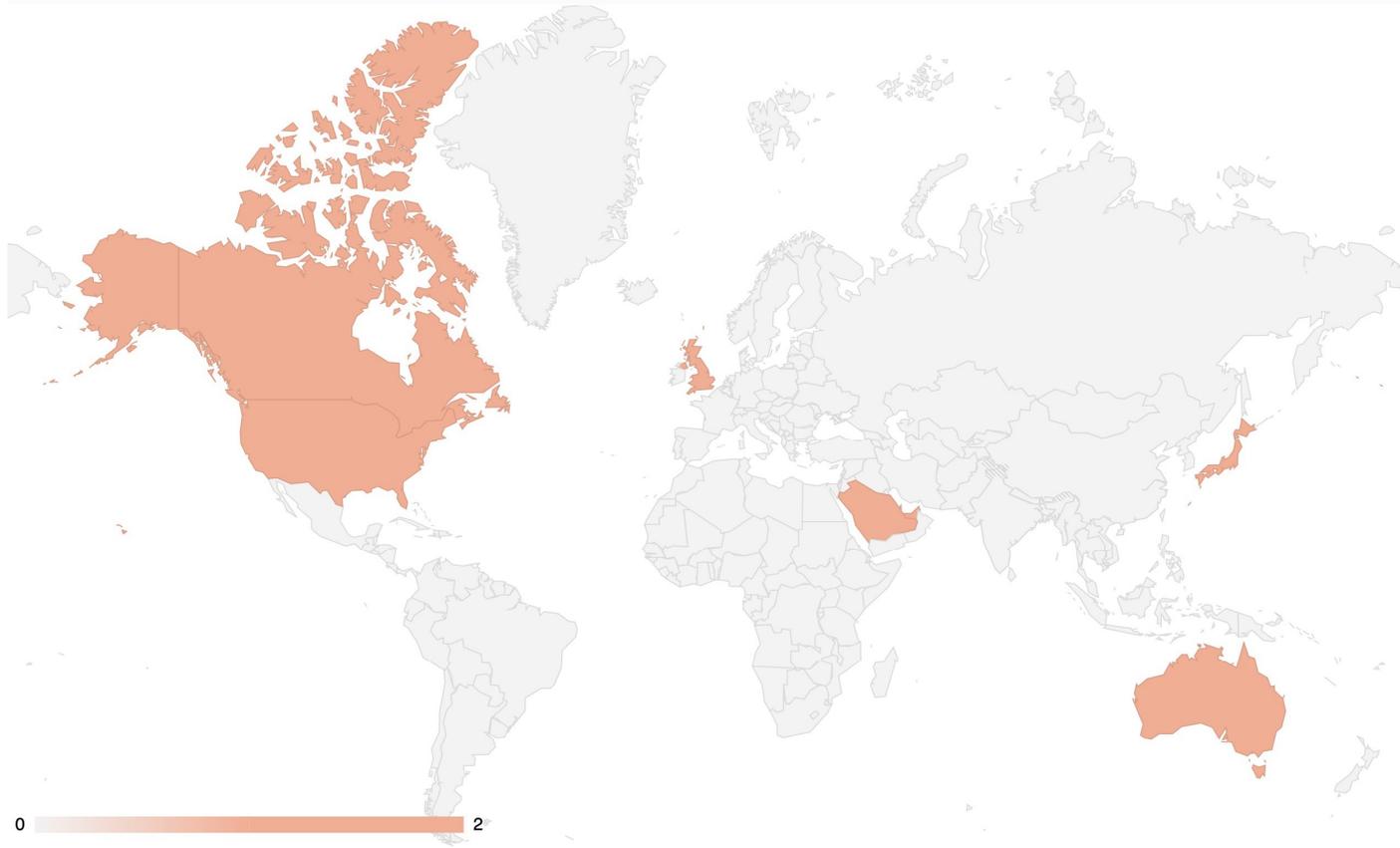
OUR SERVICES

- At SABUGO, we envision a world where every worker, skilled or unskilled, has access to sustainable income, opportunities for career development, and the ability to adapt to the future. To make this vision a reality, we offer a comprehensive suite of support services:
 1. **NITA TRADE TEST PREPARATION:** Our team offers comprehensive resources and expert guidance to assist unskilled workers in their preparation for the NITA Trade Test.
 2. **IELTS EXAM PREPARATION:** We provide resources and guidance to help you prepare for the IELTS exam, a key requirement for many international job opportunities.
 3. **NMC-CBT EXAM PREPARATION:** Our team offers support in preparing for the NMC-CBT exam, crucial for those seeking healthcare roles.
 4. **DOCUMENT PROCESSING & INTERVIEWS:** We assist with the processing of necessary documents and provide support during the interview process, catering to both skilled and unskilled workers.
 5. **MEDICAL TESTS:** We facilitate laboratory tests required for your job placement.

OUR SERVICES

5. **VISA PROCESSING & IMMIGRATION:** Our team handles the complexities of visa processing and immigration procedures, ensuring a smooth transition to your new job location.
6. **WORK PERMIT PROCESSING:** We manage the work permit application process, making it easier for you to focus on your upcoming role.
7. **PRE-DEPARTURE & SAFETY TRAINING:** We provide comprehensive pre-departure briefings and safety training, preparing you for your journey and new role, regardless of your skill level.
8. **AIR TICKET PROCESSING:** We take care of air ticket arrangements, making your travel planning hassle-free.
9. **EMERGENCY EVACUATION INSURANCE:** We provide emergency evacuation insurance, ensuring your safety and peace of mind while working abroad.

OUR PROJECTED FOOTPRINT



- Saudi Arabia
- United Arab Emirates
 - Qatar
- United Kingdom
- United States of America
 - Australia
 - Canada

WHY US

- 1. REFUND POLICY:** We believe in rewarding your commitment and supporting your professional development. Upon successful completion of the application process, we refund your Processing Fee. For applicable roles such as Nurses and Doctors, we also refund the IELTS Fee. Furthermore, all Nurses who complete the process are eligible for a refund of the NMC-CBT Exam Fee.
- 2. TRAVEL SUPPORT:** We simplify your journey. Our team provides comprehensive support for Visa Processing and Air Ticket arrangements for successful applicants, ensuring a smooth transition to your new role.
- 3. SAFETY & WELFARE:** We prioritize your well-being. We offer emergency support, including an emergency hotline, and access to welfare associations in your country of work, ensuring you feel safe and supported at all times.

WHY US

- 4. CONTINUOUS SUPPORT:** At SABUGO, we stand by you throughout your journey. From the moment you apply to the time you start your job and beyond, we provide continuous support and guidance, ensuring your success in your new role.
- 5. EMPOWERING ALL WORKERS:** At SABUGO, we recognize the value and potential of every worker, skilled or unskilled. We strive to professionalize and formalize the unskilled labour sector, ensuring that every worker is treated with respect and given opportunities for growth and development. Our commitment to empowering all workers forms a crucial part of our mission and is one of the many reasons why employers choose to partner with us.

CONTACT US

- We welcome your inquiries and look forward to assisting you. You can reach us through the following means:
- NAIROBI OFFICE:
 - Kenya House Complex Building, Koinange Street, Nairobi
- BUNGOMA OFFICE:
 - Bungoma Business Building, 2nd flr suite 202, bungoma.
- WEBSITE:
 - www.sabugo.co.ke
- EMAIL:
 - sabugoaltechconnection@gmail.com
- PHONE:
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